

IN THE CIRCUIT COURT OF THE
EIGHTEENTH JUDICIAL CIRCUIT

ADMINISTRATIVE ORDER NO.:

03-23

SUPERSEDES 03-02-B

IN RE: CRIMINAL - PROVIDERS OF HIV/AIDS AWARENESS PROGRAM CLASSES

WHEREAS, section 948.03(1)(n) provides that effective October 1, 1996 that probationers and offenders in community control may be required to attend an HIV/AIDS awareness class of not less than two (2) hours or more than four (4) hours, the cost of which shall be paid by the offender and

WHEREAS, it is desirable that uniform criteria be developed for any agency desirous of providing these classes.

NOW THEREFORE IT IS ORDERED that the following requirements must be met before any such agency may be approved for teaching these classes:

1. All agencies must be non-profit corporations that are 501c3 certified.
2. All agencies must have facilities with trained personnel to teach the classes.
3. All agencies must have premises liability insurance for the facilities where they hold the classes.
4. Any participant who resides seventy five miles or more outside either Brevard or Seminole Counties borders shall be permitted to take this class on-line with an agency or entity to be determined by the Chief Judge of the 18th Circuit, which may be for profit or non-profit.
5. All agencies must teach the equivalent curriculum.
6. All agencies must be willing to teach twenty five (25) youth free of charge for every one hundred adults which they teach who have paid for the class. The youth to

receive this HIV/AIDS education will be identified by the
HRS Juvenile

Justice Director, or the Juvenile Division Circuit Court Judge.

7. All agencies must come up with a plan to provide education to indigent adult clients.
8. All agencies are responsible for keeping records of class participants by name and class attended. All agencies must report annually, no later than January 31 of each year, to the Juvenile Division Circuit Court Judge the number of participants they have administered this HIV/AIDS class to, along with the number of youth who received educational classes for HIV/AIDS free of charge.
9. All agencies will pre-register participants so as not to have to turn anyone away due to overcrowding.
10. All agencies are subject to review and approval for participation by the Chief Judge of the 18th Judicial Circuit. The Chief Judge may choose to add or delete agencies as he/she sees fit.
11. All agencies will charge a fee not to exceed twenty five dollars (\$25.00) for the HIV/AIDS Awareness Class.

DONE AND ORDERED this 18th day of September, 2003.

JAMES E.C. PERRY
JAMES E.C. PERRY
CHIEF JUDGE

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